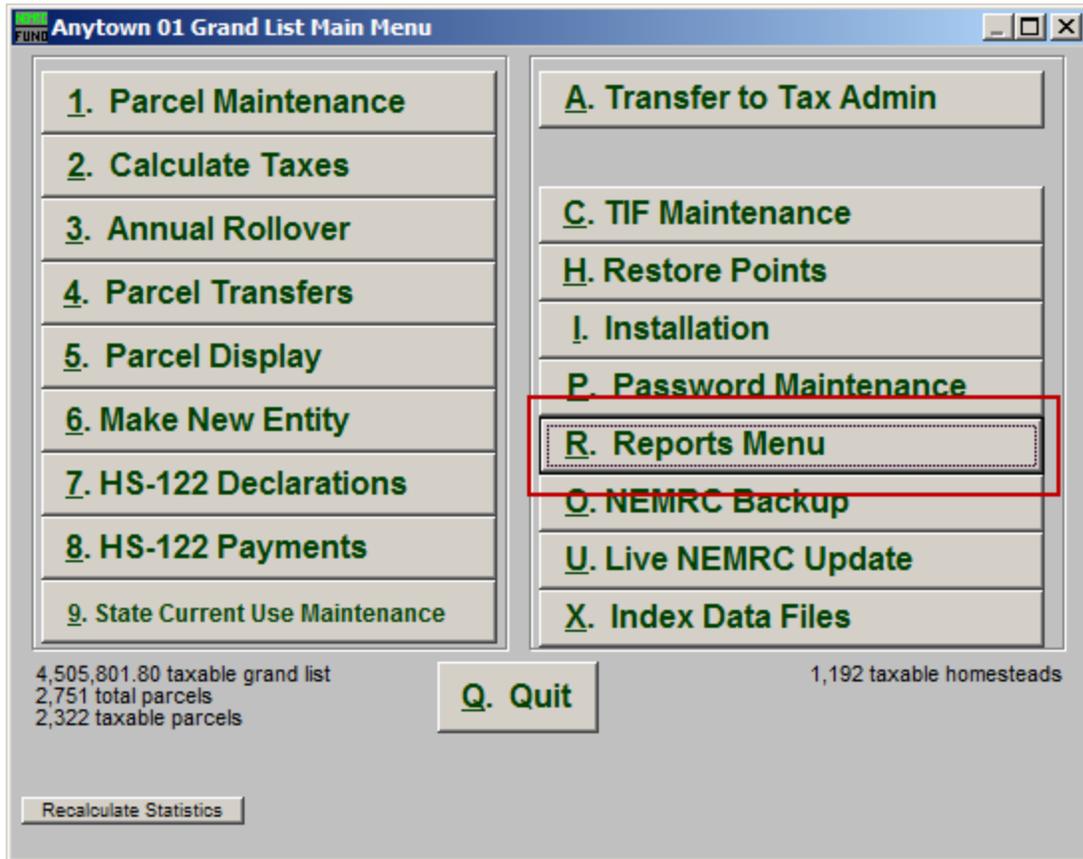


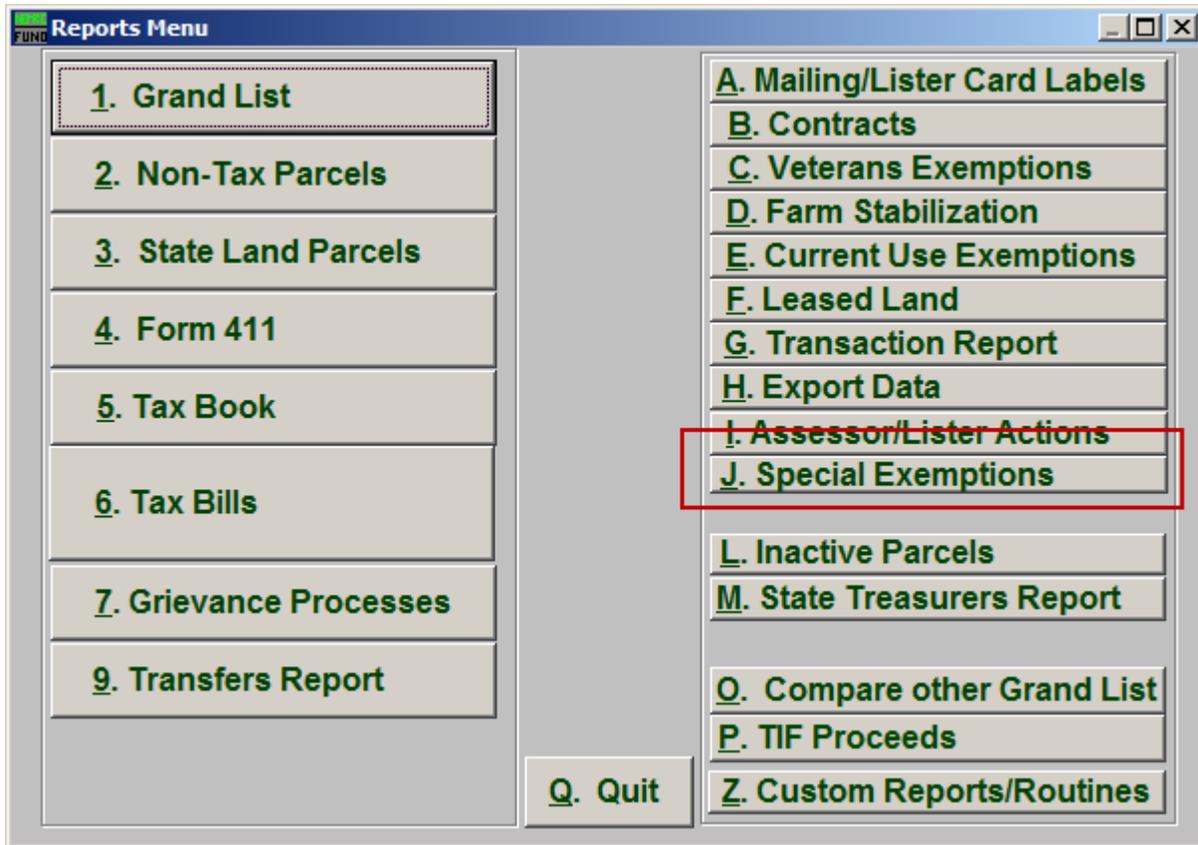
Grand List

R. Reports Menu: J. Special Exemptions



Click on “R. Reports Menu” from the Main Menu and the following window will appear:

Grand List



Click on "J. Special Exemptions" from the Reports Menu and the following window will appear:

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Special Exemptions

The screenshot shows the 'Special Exemptions Report Options' dialog box. The 'General' tab is active. The 'Individual', 'Range', and 'All parcels' radio buttons are visible, with 'Range' selected and a red '1' below it. The 'Order:' section has 'Parcel #' and 'Owner' radio buttons, with 'Owner' selected and a red '2' below it. The 'Print On' section is empty. The 'FoxPro Filter Expression' section has a text box containing '3' and buttons for 'New', 'Edit', and 'Delete'. The 'Parcel Selection' section has 'Start with:' and 'End with:' fields, each with a 'Find' button. The bottom row of buttons is labeled 'Preview', 'Print', 'Print Condensed', 'File', and 'Cancel' with red numbers 6, 8, 7, 9, and 10 respectively above them.

- 1. Individual OR Range OR All Parcels:** Select whether this report will be for an Individual Parcel, Range of Parcels, or All Parcels.
- 2. Order: Parcel # OR Owner:** Select which order this report will print in.
- 3. FoxPro Filter Expression:** A conditional reporting expression developed with NEMRC support. This evaluates Parcel information to determine if the Parcel should be included. Contact NEMRC support to learn more about this option.
- 4. Start with:** This will appear if you chose “Individual” or “Range” in item **1**. Choose the Parcel you wish to start with.
- 5. End with:** This will appear if you chose “Range” in item **1**. Choose the Parcel you wish to end with.
- 6. Preview:** Click this button to preview. Refer to GENERAL PREVIEW for more information.

Grand List

7. **Print Condensed:** Click this button to print the report. This is different from the “Print” option in that it will use less paper for the same report.
8. **Print:** Click this button to print. Refer to GENERAL PRINTING for more information.
9. **File:** Click this button to save on this computer. Refer to GENERAL FILE for more information.
10. **Cancel:** Click “Cancel” to cancel and return to the Reports Menu.